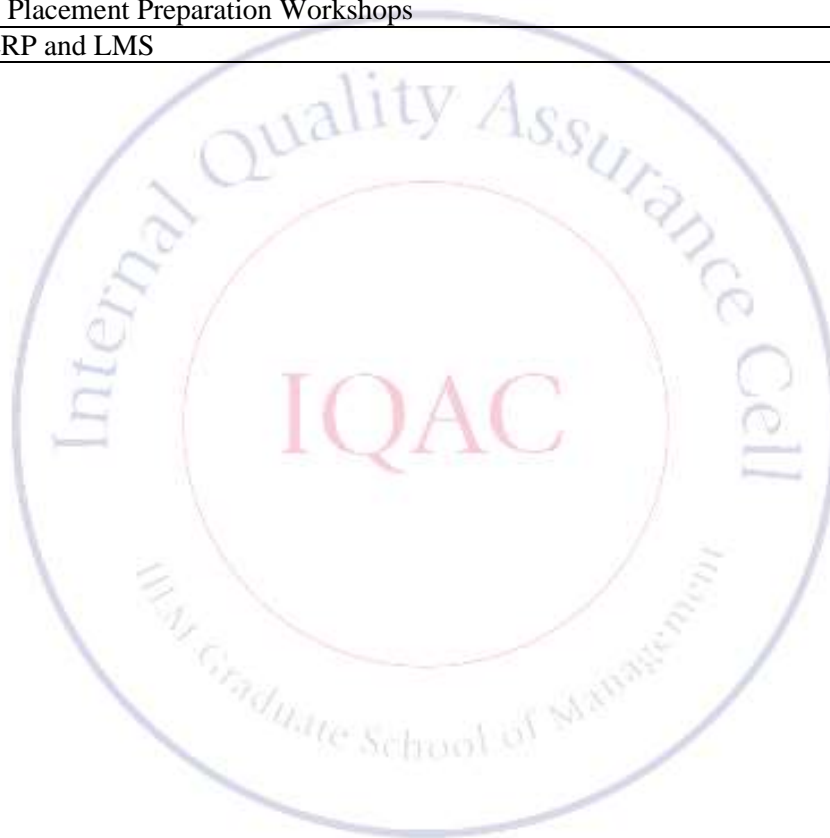


Minutes

II Meeting of the Internal Quality Assurance Cell
 IILM GRADUATE SCHOOL OF MANAGEMENT
 Saturday Sep. 4, 2020 3.00 pm

Agenda

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Members Present:

External Members

- Mr Pankaj Krishna, Founder and CEO, Chrome Data Analytics and Media

Alumni Members

- Mr Arti Mittal, India Lead, Global Legal Operations, Accenture
- Mr. Sujoy Das, Executive Director, HR Consulting, HeadSpace HR Private Limited

Internal Members

- Prof (Dr) Malrvizhi, Controller of Examination, IGSM
- Dr.Sandhya Rai -Dean IGSM
- Prof. Raju Majumdar- Area Chair, Finance
- Dr Shyamali Satpathy, Area Chair, OB/HR
- Prof Sonika Sharma, Admission Incharge, IGSM
- Prof. Saurav Sanyal, Dean Placements, IGSM
- Prof Anirudha Chakrabarty, Associate Professor, IGSM
- Dr. Ridhima Bhanot, Assistant Professor, IGSM
- Dr. Archana Singh, Sr. Counsellor, IGSM
- Dr. Vikas Bhatnagar, Assistant Professor, IGSM
- Dr. Shweta Nanda, Assistant Professor, IGSM
- Dr Sumanjit Dass, Assistant Professor, IGSM
- Dr Kumar Saurabh, Assistant Professor, IGSM
- Maj Sunita Joshi, Registrar, IGSM
- Dr. Madhavan, Sr Librarian, IGSM

IQAC Coordinator

- Prof. Rajkishan S S, Professor & Area Chair- Economics, IGSM

Members Absent:

Dr R K Srivastava, Associate Professor, Gautam Budhha University
CA Asmita Chakraborty, Assistant Professor, IGSM
Dr. Chaitali Boral, Assistant Professor, IGSM

Items for Consideration

Item No. III.01: Approval of the minutes of II meeting of IQAC held on May 2, 2020

The minutes of the meeting were circulated via email through IQAC office and the members have confirmed the same.

Item No.III.02: Action Taken Report on decisions of the II meeting of IQAC held on 02-05-2020

Decision	Action Taken
<p>Item no II.03:</p> <p>The Dean academics summarized the challenges posed by the pandemic in effective teaching. She outlined the postponed initiatives to provide an effective online teaching-learning and assessment platform to all academic stakeholders.</p> <ol style="list-style-type: none"> Procure an online platform to students, faculty and staff members to access books, articles, reading material, etc. Procurement an online teaching platform Recording of class/session videos Conduct guest lectures/sessions of industry and foreign experts Online evaluation, development of SOP for online exams, viva, etc. MOOC platform to provide access to the world's best education which we deliver in collaboration with the best universities and industry establishments. <p><i>IQAC Decision: Discussed and resolved, to approve the same</i></p>	<p>Decision conveyed to academic committee.</p>
<p>Item no. II. 03: a</p> <p>The Registrar proposed the need for training programs for online teaching and program management to ensure assurance of learning and quality of program delivery and management. The proposed programs are as follows.</p> <ol style="list-style-type: none"> Training for online Teaching Platform/s Training for online teaching Netiquettes Faculty Training & Development <p><i>IQAC Decision: Discussed and resolved, to recommend the initiatives</i></p>	<p>Decision conveyed to the Registrar and the academic committee</p>
<p>Item no. II. 04:</p> <p>Prof. Sonika Sharma, head of admissions presented the proposed changes in admission policy, given the</p>	

<p>challenges posed by the pandemic. The objective is to ensure the quality of intake will not be detrimentally affected. The following are proposed changes.</p> <ul style="list-style-type: none"> a) Virtual modes of interaction (counselling/interview/post-interview) with prospective students b) Revision of the fee structure to accommodate academically good students whose families are affected by the pandemic c) 100% tuition fee waiver to each student who lost their parent due to COVID 19 <p><i>IQAC Decision: Discussed and resolved, to approve the same</i></p>	<p>Decision conveyed to admission committee</p>
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Item No.III.03: Virtual convocation

The Director presented the proposal to hold the annual convocation for the 2018-20 PGDM batch on a virtual mode, as Covid-19 has made an offline convocation impossible.

IQAC Decision: Discussed and resolved, to approve the same

Item No.III.04: Online Placement Preparation Workshops

The head of CDC proposed to conduct online placement preparation workshops. Also, he proposed to conduct a series of online guest sessions from industry experts on current trends of corporate world and their implications for the second-year students.

IQAC Decision: Discussed and resolved, to recommend the same

Item No.III.05: New ERP and LMS

The Director pointed out the necessity of shifting to a new ERP and Learning Management System (LMS) for better learning management, student management, faculty management, and student support.

IQAC Decision: Discussed and resolved, to recommend the same

The meeting ended with a vote of thanks by Prof Rajkishan.

Respective department heads to note and make an action plan with stipulated time. Next IQAC Meeting will be held on December 5, 2020.