

Minutes

II Meeting of the Internal Quality Assurance Cell
IILM GRADUATE SCHOOL OF MANAGEMENT
Saturday Dec.5, 2020 3.00 pm

Agenda

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Members Present:

External Members

- Mr Pankaj Krishna, Founder and CEO, Chrome Data Analytics and Media

Alumni Members

- Mr Arti Mittal, India Lead, Global Legal Operations, Accenture
- Mr. Sujoy Das, Executive Director, HR Consulting, HeadSpace HR Private Limited

Internal Members

- Prof (Dr) Malrvizhi, Controller of Examination, IGSM
- Dr.Sandhya Rai -Dean IGSM
- Prof. Raju Majumdar- Area Chair, Finance
- Dr Shyamali Satpathy, Area Chair, OB/HR
- Prof Sonika Sharma, Admission Incharge, IGSM
- Prof. Saurav Sanyal, Dean Placements, IGSM
- Prof Anirudha Chakrabarty, Associate Professor, IGSM
- Dr. Ridhima Bhanot, Assistant Professor, IGSM
- Dr. Archana Singh, Sr. Counsellor, IGSM
- Dr. Vikas Bhatnagar, Assistant Professor, IGSM
- Dr. Shweta Nanda, Assistant Professor, IGSM
- Dr Kumar Saurabh, Assistant Professor, IGSM
- Maj Sunita Joshi, Registrar, IGSM
- Dr. Madhavan, Sr Librarian, IGSM

IQAC Coordinator

- Prof. Rajkishan S S, Professor & Area Chair- Economics, IGSM

Members Absent:

Dr R K Srivastava, Associate Professor, Gautam Budhha University

CA Asmita Chakraborty, Assistant Professor, IGSM

Dr Sumanjit Dass, Assistant Professor, IGSM

Items for Consideration

Item No. IV.01: Approval of the minutes of II meeting of IQAC held on July 4, 2020

The minutes of the meeting were circulated via email through IQAC office and the members have confirmed the same.

Item No.IV.02: Action Taken Report on decisions of the III meeting of IQAC held on 04-09-2020

Decision	Action Taken
<p>Item No.III.03: Virtual convocation</p> <p>The Director presented the proposal to hold the annual convocation for the 2018-20 PGDM batch on a virtual mode, as Covid-19 has made an offline convocation impossible.</p> <p><i>IQAC Decision: Discussed and resolved, to approve the same</i></p>	<p>Decision conveyed to management committee.</p>
<p>Item No.III.04: Online Placement Preparation Workshops</p> <p>The head of CDC proposed to conduct online placement preparation workshops. Also, he proposed to conduct a series of online guest sessions from industry experts on current trends of corporate world and their implications for the second-year students.</p> <p><i>IQAC Decision: Discussed and resolved, to recommend the same</i></p>	<p>Decision conveyed to CDC.</p>
<p>Item No.III.05: New ERP and LMS</p> <p>The Director pointed out the necessity of shifting to a new ERP and Learning Management System (LMS) for better learning management, student management, faculty management, and student support.</p> <p><i>IQAC Decision: Discussed and resolved, to recommend the same</i></p>	<p>Decision conveyed to management committee</p>

Item No.IV.03: Academic Update

Dean-Academics briefed the meeting about the academic planning for the next trimesters of AY 2020-21. Seeing the current COVID scenario, she emphasised the need for getting ready for a 'hybrid mode' of classes, once the students government permits the partial reopening of campuses. The necessary infrastructure and processes for the same have to be put up as soon as possible.

IQAC Decision: Discussed and resolved, to approve the same

Item No.IV.04: SIP

The placement head proposed to develop a plan for summer internship for current first-year students considering the present COVID scenario. He also suggested to initiate remote summer internships (globally, nationally and locally) given the possibilities thrown up by the virtual working environment.

IQAC Decision: Discussed and resolved, to recommend the same

Item No.IV.05: Salesforce

Registrar briefed the house about the introduction & implementation of new ERP and Learning Management System (LMS) , **Salesforce**. In the first phase, academic activities and students related data was integrated under the Salesforce platform. Given the positive feedback and response from the initial phase of sales force it is proposed to bring faculty, non-teaching staff, admission and placements data under salesforce.

IQAC Decision: Discussed and resolved, to recommend the same

The meeting ended with a vote of thanks by Prof Rajkishan S S

Respective department heads to note and make an action plan with stipulated time. Next IQAC Meeting will be held on April 3, 2021.