



प्रो.राजीव कुमार  
सदस्य सचिव  
Prof. Rajive Kumar  
Member Secretary

AICTE/MS Office/Special 01



अखिल भारतीय तकनीकी शिक्षा परिषद्  
(भारत सरकार का एक सांविधिक निकाय)  
मानव संसाधन विकास मंत्रालय, भारत सरकार  
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**ALL INDIA COUNCIL FOR TECHNICAL EDUCATION**  
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1<sup>st</sup> May 2020

Subject: Guidelines to Standalone PGDM/ PGCM Institutions.

Dear Principal / Director,

1. In view of National Lockdown due to the CORONA Pandemic, all standalone PGDM/ PGCM Institutions are hereby directed to follow the Academic Calendar for admission as given below:

Commencement of classes for existing students PGDM/PGCM	1 <sup>st</sup> July 2020
Last date for cancellation of seats of PGDM/PGCM with full refund of fees subtracting Rs. 1000/-	25 <sup>th</sup> July 2020
Last date of admission in PGDM/ PGCM Courses	31 <sup>st</sup> July 2020
The academic session for the PGDM/ PGCM Courses for newly admitted students	1 <sup>st</sup> August 2020 to 31 <sup>st</sup> July 2021
Last date up-to which students can be admitted in Open and Distance Learning Courses in two sessions	15 <sup>th</sup> August 2020 and 15 <sup>th</sup> February 2021

2. The Institutions shall not hike the admission fees or other fees for the AY 2020-21 and also should not force the selected candidates to pay advance fees during lockdown.
3. If examinations of the first year students of 2019-20 session could not be held before the lockdown, then the mode of examination and promotion to the higher classes be done as per the UGC Guidelines on Examination circulated vide D.O.No.F.1-1/2020(Secy) dated 29<sup>th</sup> April 2020.
4. Institutions may start the session as per above academic calendar in online mode and shift to regular face to face mode only after such notification is issued by MHRD.

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5. Due to the shutdown of all educational Institutions, some Universities could not conduct final year examinations of UG Courses or could not declare the results. In such cases, the provisional admission of the students may be given and he/ she shall produce the proof of successful completion of the graduation on or before 31<sup>st</sup> December 2020.
  6. Institutions located in Red Zone areas or near the COVID hotspots, may start and complete the academic session as per prevailing situations.
  7. The Institutions should adopt all precautions to prevent the potential spread of COVID-19 to students and staff.
  8. The Council appeals to all the Institutions and the stakeholders to adhere to the National agenda in fighting against the COVID 19 and to extend a helping hand towards the needy and affected families.

All Institutions should strictly adhere to these guidelines, failing which action will be taken as per the prevailing rules.

  
(Prof. Rajive Kumar)  
1.5.2020  
Member Secretary

To

All AICTE approved Standalone Institutions